

## **Rhizome Program Process**

This document describes a process that allows people to submit their ideas, to incept the qualifying ideas as projects, and to manage each project until it gets off the ground and evolves into a full-fledged program or a business of its own. The document is intended to provide clear guidelines on every stage of this process.

1. Any person may enter a motion for an inception of an independent project under Divergent Labs. This motion shall be submitted to Divergent labs via email (see contacts). The motion must contain a title, an abstract of the idea, any additional description available, and how it may be accomplished. The abstract is recommended to not exceed 1000 words. Submitter(s) may also provide a resume or a portfolio, if available. Submitter(s) must be willing to manage this project [serve as a project manager], or provide a champion [if the motion is accepted].
2. Submitted motions are reviewed by the Rhizome management panel; a moderator is assigned among panel members to make sure that the idea is consistent with DL vision. A Panel member will get in touch with submitter(s) in case any additional information is needed for review.
3. Motions that pass panel's review are published on DL web site under Rhizome Program Motions, which provides a view of all the submitted motions including the description, the names of submitters [pseudonyms may be used if requested], and the state of the motion (see below). Any other information provided by submitters may be designated as confidential or public [as per their designation] and will be handled accordingly.
4. Panel discussion is initiated by the panel moderator. Panel may take time to decide if motion shall be incepted and elevated into a project state. This is done by voting motion in. Any 3 members of a Panel may vote the motion in. However for the motion to be incepted as a project, Panel shall also find Curator for the project. A curator will be responsible for interfacing with the project manager [see role of the curator in the Rhizome Program Management document]. Submitters will be informed after 3 weeks as to the state of their motion. Submitters may withdraw the motion prior to the motion becoming a project.
5. Motions that are voted in, and have an assigned curator are incepted as Rhizome projects and are published on DL web site under Rhizome Program Projects, which provides a view of all the incepted projects including the description, project managers and curator names [pseudonyms may be used if requested], and the state of the project.
6. Incepted projects are provided web site space, available tools, financial reporting, and other assistance when possible, such as fundraising and promotion of the project. Information on newly incepted projects will be published in DL newsletter. Otherwise projects are expected to act independently within the 501c3 statute.
7. Project manager will be in control of all the aspects of the project, including financials.
8. Project manager will work closely with Project curator who shall be a party to any and all the information regarding the project and who will report to the panel.

9. Projects that mature and show potential may be promoted [by Rhizome management panel] to become independent programs of Divergent labs. Alternatively Projects may become independent entities, non-profit or otherwise. Stale projects may be terminated by a panel [by majority votes].